

MHRD Library Kindle Lending Guidelines

Checking Out

Only patrons in good standing (no current overdue library materials, unpaid fines or lost materials) may borrow a Kindle. If patron's account is restricted, all issues must be cleared up before reserving the use of a Kindle.

All patrons are required to sign a **Kindle Use Agreement** prior to borrowing a Kindle. If patron is under the age of 21, a **Kindle Use Agreement** must be signed by a parent or guardian as well as the underage borrower prior to reserving/checking out a Kindle. Patrons must acknowledge financial responsibility regarding the borrowing of a Kindle. The parent/guardian of borrower will be financially responsible for the Kindle if this agreement is not upheld. This includes the Kindle (\$189.00), its carrying case (\$25.00), and charging cord and adapter (19.99), totaling \$233.99.

Kindles can be put on reserve or checked out at the library circulation desk. The check out limit is one Kindle per household at any given time.

Kindles can be checked out for 14 days and must be returned on time. A fine of \$5.00 per day will be applied to all overdue Kindles. Kindles are not allowed to be renewed under any circumstance.

The addition or deletion of books to the Kindle is prohibited.

Once a Kindle is checked out to a patron, the Kindle becomes the responsibility of that patron per the Kindle Agreement.

Checking In

The library staff at the circulation will check in the Kindle.

The library staff will verify that the Kindle is in operating order and that the following items are returned in good condition – Kindle, carrying case, power cord and adapter, and Quick Start Guide.

Kindle Use Agreement

My signature below indicates that I have read and agree to the **Kindle Lending Guidelines** and **Kindle Use Agreement**.

- I will be responsible for any damage, loss or theft of the Kindle while it is checked out in my name.
- I will be responsible for the entire replacement cost of the Kindle and its accessories (\$233.99).
- If I am the parent/guardian of borrower, I will be financially responsible for the Kindle while it is checked out in my ward's name.
- I agree to not tamper with the Kindle nor to add or delete books to the Kindle.
- I agree to pay a late fee of \$5.00 per day if I fail to return the Kindle to the circulation desk by its due date.
- If I am under the age of 21, I agree that the signature below is that of my parent/guardian.

Print Name (Patron/Borrower)

Signature (Patron/Borrower)

Print Name (Parent/Guardian)

Signature (Parent/Guardian)